

**Denali Commission Quarterly
Project Narrative and Funds Disbursement Request**

Project Name: Iliuliuk Family & Health Services Clinic Renovation and Service Expansion Project

Agency: Iliuliuk Family & Health Services, Inc. Reporting Period: 3rd Quarter 2005

Grant #: 06-4-C-5022 Amount of Funds Requested \$ 10,000

1. What is the status of the project; include portions completed?

We have completed construction.

2. Is the project on schedule; if not, how will this be dealt with?

3. Is the project on budget; if not, how will this be dealt with?

The project is emphatically not on the original budget, but is on budget for the revised budget. We have achieved some savings (the dentist donated some equipment, and we were able to get cabinets for \$10,000 instead of the budgeted \$35,000), but the construction costs will be over 100% greater than projected. Telecommunications costs are also going to be significantly higher than expected.

We have raised an additional \$49,000 in fundraising so far, with efforts continuing. We have also been able to purchase some of the equipment, like exam tables, out of another project's grant fund. Otherwise, we have paid the difference out of clinic reserves.

4. Other comments/problems and solutions:

We have completed construction and are working in our new spaces. We held a very successful open house September 17 that was attended by at least 200 members of our community.

We started the planning phases of this project in early 2003, and first applied to the Denali Commission in March of 2004. We had considerable difficulty locating a willing contractor. We eventually had the great luck to hire Richard Knight, with Knight Construction. Mr. Knight has proven to be a competent, able, honest and flexible contractor, and has done an excellent job of completing our renovation project. Construction began in February 2005, and completed in September 2005. In addition to the difficulty locating contractors, the original project budget had to be increased from \$325,000 to \$770,879, primarily due to the cost of subcontractors – specifically, the mechanical, electrical and telecommunications subcontractors.

While we did not meet the original time objective for completion of construction, we met and exceeded our fundraising goals. From January 2003 until July 31, 2005, we raised a

Attachment F

total of \$98,800 in donations from the community towards this project. We have a full-time dentist working for us. We have added a fourth *and a fifth* medical provider and we have reduced wait times for patients. We have increased the number of encounters (medical and dental) per year from just under 10,000 in calendar year 2002 to over 15,000 in calendar year 2004, and we are seeing increases in encounter numbers for 2005. We have been able to hire a diabetes educator now that we have room for her to work. Our objective to increase clinical space and utility has most definitely been met. Our staff loves the new break room. Our storage capacity has been increased. Because we have a new, larger and more secure server room, we are able to move ahead on our electronic health records project. Our new, glassed in front desk and other modifications to the front area have improved patient confidentiality by decreasing the chance for individuals to overhear restricted information.

We are still discovering uses for the reorganized spaces, and we are encountering some challenges as staff become used to the new configuration. One side effect of moving the administrative offices upstairs is that clinical staff has stated that they feel "alone down here." Staff has become creative about finding uses for cabinets and shelves left over from the renovation. Additionally, with our rapid growth, it is clear that we actually need even more space.

The Denali Commission funding was essential to the successful completion of this project. Thank you for making these funds available to us, and for being so easy to work with. We truly appreciate your assistance.

Denali Commission Quarterly Project Financial Report

Project Name: Iliuliuk Family & Health Services Clinic Renovation and Service Expansion Project

Agency: Iliuliuk Family & Health Services, Inc. Reporting Period: 3rd Quarter 2005

Grant #: 06-4-C-5022

Please include the following information:

(Use additional pages as necessary)

Budget Information:

1. The total project budget—Denali Commission and other funds combined
The total project budget we submitted in our application was \$440,000. The current budget is \$771,000.

2. The total project expenditures as of the end of the most recent quarter

Organization Name: Iliuliuk Family and Health Services, Inc.					
Project Title: Iliuliuk Family & Health Services Clinic Renovation and Service Expansion Project					
Report Period: Final Report 9/2005					
Project Components	Component Budget	Actual Expenses	Denali Grant	Other Fund Source \$	Name of Other fund source
Construction Hard Costs	\$580,779	\$580,779	\$100,000	\$60,000 \$150,000 \$24,999 \$98,800 \$146,980	MJ Murdock Rasmuson Foundation City of Unalaska Fundraising IFHS
A/E Design Fees	\$28,500	\$28,500		\$28,500	IFHS
Furnishings	\$42,500	\$9,987		\$9,987	IFHS
Equipment	\$100,000	\$28,170		\$28,170	IFHS
Data/Communications	\$5,000	\$60,183		\$60,183	IFHS
Insurance	\$1,500	\$2,368		\$2,368	IFHS
Permits	\$1,600	\$1,497		\$1,497	IFHS
Soft Cost Contingency	\$11,000				
Total	\$770,879	\$711,484	\$100,000	\$611,484	

3. The total amount of Denali Commission funds committed to the project
Denali Commission has committed \$100,000 to this project.

4. The total expenditure of Denali Commission funds for the project as of the end of this reporting period
We have expended \$100,000 of Denali Commission funds for the project as of the end of this reporting period.

Attachment G

5. The percentage of expenditures to the total budget
Denali expenditures – 13% of total budget.
Total expenditures to date – 92% of revised total budget.

6. Project Performance Analysis (use PPA form on page 2 of 641)
I don't understand this.

Project Schedule:

Show the project schedule with milestone dates for design and construction.

Project Timeline:

First Clinic Projects Fundraising Letter –	completed April, 2003
Master Plan –	completed September, 2003.
Board Notice-to-Proceed –	completed September, 2003.
Letters of Inquiry to Rasmuson Foundation, Murdock Foundation –	completed September, 2003
Creation and initial funding of Capital Projects reserve account –	completed September, 2003.
Presentation to City Council to request support –	completed October 14, 2003.
Schematic Design –	completed October 31, 2003
Proposals to Rasmuson Foundation, Murdock Foundation –	completed by October 31, 2003.
First Clinic Renovation Fundraiser –	held November 22, 2003.
Design Development Document –	completed December 7, 2003
Proposal to City of Unalaska for renovation funding –	completed December, 2003.
Construction Documents –	completed February 7, 2004
Second Clinic Projects Fundraiser Letter –	completed February 28, 2004.
Bidding –	finished by March 31, 2005
Third Clinic Projects Fundraiser Letter	sent March 31, 2005
Construction –	completed September 30, 2005
Closeout and Occupancy –	completed September 30, 2005

Form 641A

Denali Commission
Quarterly Project Financial Report
Project Performance Analysis (PPA) Form

Project Name: Iliuliuk Family & Health Services Clinic Renovation and Service Expansion Project

Agency: Iliuliuk Family & Health Services, Inc. **Reporting Period:** 2nd Quarter 2005

Grant #: 06-4-C-5022

NOTE: Include Denali Commission Grant Funds Only on this form.

Line Items:	Approved Budget:	Actual Cost to Date:	Scheduled Completion Date:	Actual Work Performed:
Construction Budget (Hard Costs)	\$771,000	\$711,484	June 30, 2005	Only Architect walk-through to be completed in October, 2005
Totals:	\$771,000	\$711,484		

Sonia Handforth Kome
Signature:

9-30-05
Date:

Sonia Handforth Kome
Print Name and Title:

Form 641B